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CERTIFICATE IV IN TRAINING & ASSESSMENT – TAA40104

CRICOS Code # 056702G

This course is the most modern available. After major redevelopment its release has incorporated all the recent demands and standards of the industry.

DESCRIPTION

This course will enable you to plan, develop, implement and evaluate training and development programs. It also encourages you to ensure management and staff acquire the skills and develop the competencies required by the organisation. It provides a pathway to higher qualifications such as a degree.

WHO WOULD BENEFIT FROM THIS COURSE:

- Industry professionals interested in training others in their field of expertise
- Employees who are responsible for training and development within their organisation
- Corporate trainers interested in using a nationally-recognised workplace training model
- Trainers and assessors wishing to upgrade from the previous BSZ401098
- Anyone wishing to train in a VET training area

BENEFITS OF STUDYING AT AICA

AICA gives you the opportunity to enhance your career, by teaching you new skills and knowledge that can be used in training and assessing in your industry. Class sizes are kept small at AICA, so students can receive individualised attention and one on one interaction.

AICA's day courses have a rolling start date, which means you can start studying at the beginning of each unit. This way you don't have to wait until the whole course is finished to start your Certificate.

At AICA, you can choose to just complete a cluster of units instead of the whole Certificate. The Train the Trainer and Workplace Assessor units are available to be studied as individual courses. See the course outline for more details



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STUDY OPTIONS

You can choose to study a combined program, which enables you to fast track your Certificate. This means you will complete the whole course in only 2 weeks. This option gives you the option to complete the course quickly with all the face to face support you need, so you can return to the workforce quicker.

AICA also offers a Flexible Delivery program, which enables you to study at your own pace and in your own time, as fast or as slow as you wish. The AICA program provides all the resources you would need in a supportive environment, with workshops available to offer extra support.

We have Day Courses and Night Courses available, giving you the flexibility to study when it best suits you. These courses offer you traditional classroom based learning, incorporating interaction with other professional people in a workshop environment. This provides all learning resources with a lecturer to help guide you through the course content.

COURSE DURATIONS

Day Course	1 full day per week over 9 weeks in college term
Evening Course	2 evening per week for 9 weeks in college term
Combined Course	4 days (2 days in each 2 weeks)
Flexible Delivery	Anytime, students own paced learning

Upgrade

Day Course	Attend specific days that the units are being taught
Evening Course	Attend specific days that the units are being taught
Fast Track	Attend specific days that the units are being taught
Flexible Delivery	Anytime, students own paced learning

INTAKE

Contact AICA for your session times



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COURSE OUTLINE

Learning Environment

TAAENV401B *Work effectively in vocational education and training
TAAENV402B *Foster and promote an inclusive learning culture
TAAENV403B *Ensure a healthy and safe learning environment

Learning Design

TAADES401B *Use Training Packages to meet client needs
TAADES402B Design and develop learning programs

Delivery and Facilitation Train the Trainer

TAADEL401B Plan and organise group based delivery
TAADEL404B *Facilitate work based learning
TAADEL403B *Facilitate individual learning



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Assessment Train the Trainer

- TAAASS401B Plan and organise assessment
- TAAASS402B Assess competence
- TAAASS403B *Develop assessment tools
- TAAASS404B *Participate in assessment validation

Elective units

- TAADEL402B Facilitate group-based learning
- TAADEL301B Provide training through instruction and demonstration of work skills

For upgrade only the units marked with an *

ENROLMENTS

Complete Enrolment Application form along with deposit of **\$300.00*** and send to:

AICA – Australian International College of Art
PO Box 8183
Gold Coast Mail Centre QLD 9726
AUSTRALIA

*DEPOSIT INFORMATION

- Deposit is **NON REFUNDABLE** if student cancels or is not accepted
- Deposit will be deducted from total course fees upon commencement of studies

COURSE FEES

For information on current course fees please contact AICA on

Telephone: +61 (0) 7 5526 2055

Email: info@aica.net.au

FEES INCLUDE:

- College equipment and facilities